

Date: 17.08.2019

Minutes of Meeting

A meeting of all the members of IQAC of Narayana Engineering College, Nellore was convened on 17.08.2019 at 10.00 AM in the board room. The meeting was held on the following minutes.

Agenda:

Item	Agenda Point
Item No 1	Introduction of new IQAC members by the chairperson
Item No 2	Action taken reports on minutes of meetings held on 15.12.2018
Item No 3	Demonstration of academic calendar by the IQAC coordinator
Item No 4	Schedule for verification of Activities
Item No 5	Plan of action to improve Faculty Research Publications in quality Journals
Item No 6	Plan of action to strengthen Innovation and Incubation cell
Item No 7	Discussion on Feedback on Curriculum
Item No 8	Analysis of Report of Academic and Administrative Audit for the ACY 2018-19.
Item No 9	Implementation of Moodle and OBE
Item No 10	Any other matter with the permission of the chair

Minutes of IQAC meeting is as follows

1. Introduction of New IQAC members by Chairperson

Chairperson of IQAC initiated the meeting and conveyed his warm welcome to the new committee members. Further he addressed the need for establishment of IQAC and explained significant objectives, basic purposes of IQAC.

- i) Dr. Ch Hanumantha Rao - Stakeholder, Professor, Dept.of Civil, PVPSIT, Vijayawada
- ii) Dr. Ayathu Sreelakshmi - Parent Member, Lecturer in Computer Applications, Govt. Degree College, Koduru
- iii) Dr. A V S Prasad - Professor, Dept.of Civil
- iv) Mr. S Kiran Kumar - Associate Professor, Dept.of Mechanical
- v) Mr. M Sasi Kumar - Assistant Professor, Dept.of EEE
- vi) Mr. N Sridhar Kumar - Assistant Professor, Dept.of FED
- vii) Mr. V V Anoop Kumar Reddy - Alumni Representative

2. Action Taken Report on minutes of meetings held on 15.12.18

- The college is accredited by NAAC with A+ grade. The Committee appreciates the college staff on successful completion of NAAC accreditation process.
- IQAC reviewed various activities in the previous semester.
- Feedback on curriculum was collected from stakeholders, analyzed and report was sent to University for necessary action.
- In total 10 training activities both from in house and external agencies had conducted.
- Department of ECE, Civil and Mechanical had conducted technical symposiums.

3. Demonstration of academic calendar by IQAC Coordinator

The Coordinator of IQAC elucidated the academic calendar prepared for the academic year 2019-20 Semester - I.

4. Schedule for verification of Activities

The Coordinator IQAC explained the schedule prepared for the verification of various activities / events for the academic year 2019-20 Semester - I.

5. Plan of action to improve Faculty Research Publications in quality Journals

The action plan for the development of faculty research publications in quality Journals, which is prepared as per the NAAC Peer team's recommendations / advice is explained.

It is decided unanimously that the R&D Cell is entrusted the responsibility of motivating the staff and to provide sponsorship for publishing research papers in quality Journals

6. Plan of action to strengthen Innovation and Incubation Cell (IIC)

The Chairperson of IQAC has explained the plan of action for strengthening Innovation and Incubation Cell as per the NAAC Peer team's recommendations.

Mr. C Leela Mohan is instructed to implement the action plan which is discussed to strengthen IIC.

7. Discussion on Feedback on Curriculum

The committee entrusted the Coordinator, the responsibility of preparing a report on Feedback on Curriculum after thoroughly analyzing the feedback obtained from various stakeholders.

8. Analysis of Report of Academic and Administrative Audit for the ACY 2018-19.

The Coordinator of IQAC has presented the analysis report on Academic and Administrative Audit for the Academic Year 2018 - 19.

9. Implementation of MOODLE and OBE

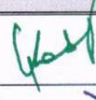

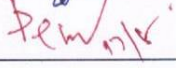
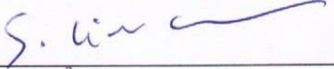


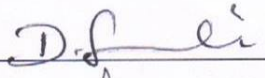

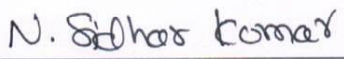
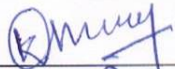




Members discussed the practices for effective implementation of MOODLE and OBE:

- Reviewed the utilization and implementation of MOODLE.
- Gone through a Course file which is in OBE format.

10. Any other matter with the permission of chair

- Member Alumni suggested that to Introduce interdisciplinary value added courses to enhance the job opportunities.
- Members suggested that to encourage the faculty members to attend Faculty Development Programmes in NIT's, IIT's and premier research institutions.
- Discussed on students participation in a National and International Events.

The following members were attended to the meeting

S.No	Proposed Members	Designation	Signature
1	Dr.G Srinivasulu	Principal	
2	Mr. B V Sridhar	Administrative Officer	
3	Dr. A V S Prasad	Professor Department of Civil	
4	Mr. S Kiran Kumar	Associate Professor Department of MECH	
5	Mr. Tamil Selvan	Associate Professor Department of CSE	
6	Mr. D Madhubabu	Associate Professor Department of MCA	
7	Mrs. D Sreelakshmi	Assistant Professor Department of ECE	
8	Mr. M Sasi Kumar	Assistant Professor Department of EEE	
9	Mr. N Sridhar Kumar	Assistant Professor Department of FED	
10	Mr. V Kishore Reddy	Assistant Professor Department of MBA	
11	Mr.V V Anoop Kumar Reddy	Alumni Representative	
12	Dr. Ch Hanumantha Rao	Stakeholder	
13	Dr. Ayathu Sreelakshmi	Parent	 Ayathu Sreelakshmi 17-8-2019
14	Mr. Nareshbabu U	Coordinator - IQAC	

Members absent with prior intimation:

S.No	Proposed Members	Designation
1	Miss.P.Sindhura	Industrialist
2	Mr. R Sambasiva Rao	Management Representative


IQAC Coordinator


Chairperson, IQAC



Principal addressing the meeting



Glimpses of photos