

Date: 04.03.2023

Time : 2.30 pm

Minutes of 12th IQAC Meeting

Venue: Online

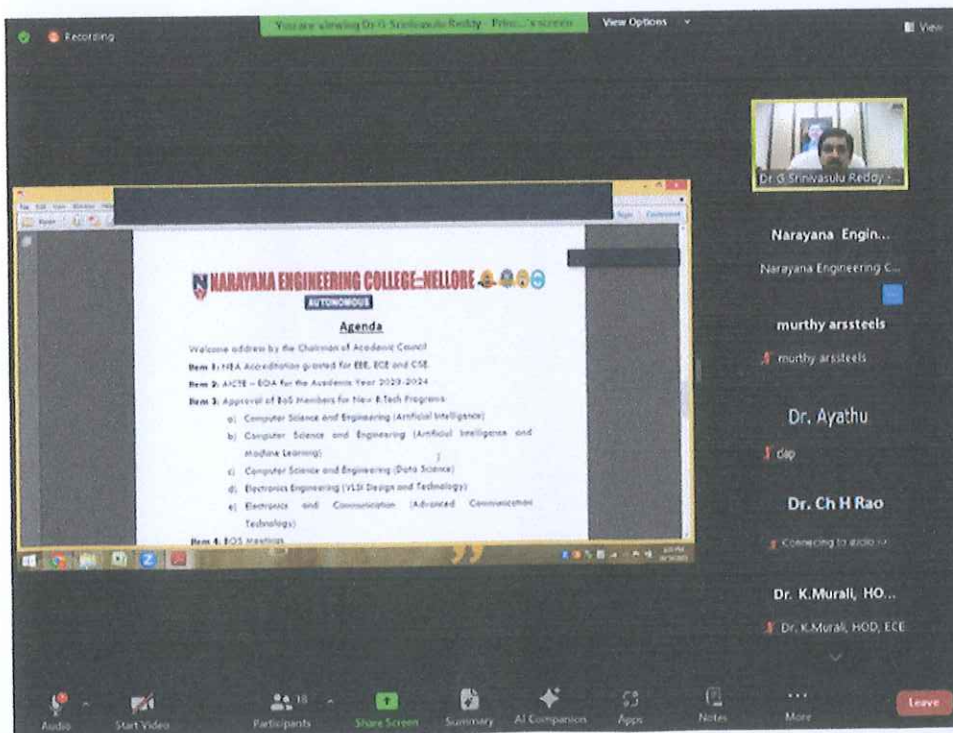
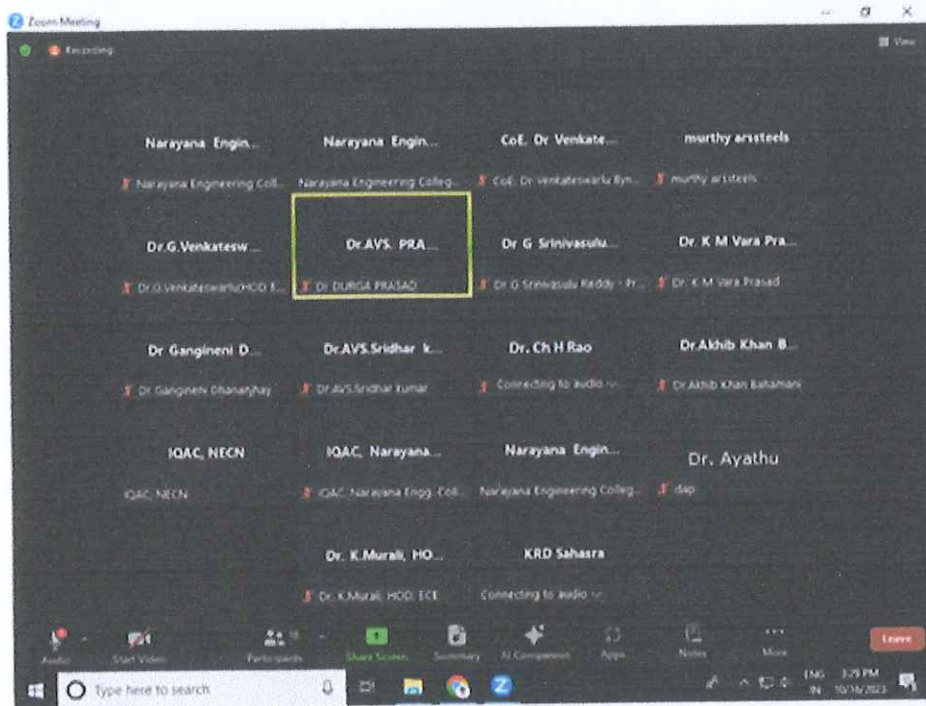
The 12th Internal Quality Assurance Cell (IQAC) meeting was conducted on 04th, March, 2023 with the following agenda.

Agenda:

Item No 1:	Action taken report of previous minutes Dated 20.08.2022.
Item No 2:	IQAC Report Presentation to the members.
Item No 3:	NBA Team Visit and Preparedness.
Item No 4:	Activity Point Program Report .
Item No 5:	AQAR 2022-23 Preparedness.
Item No 6:	Academic Calendar for 2023-24.
Item No 7:	Any other Points with the permission of chair.

Members Present

S.NO	Members
1.	Dr.G Srinivasulu, Principal, NECN
2.	Mr. T P Vara Prasad, AO
3.	Dr. A V S Prasad, Professor. Department of CIVIL
4.	Dr. G Dhananjhay , Professor, Department of MBA
5.	Dr K M Varaprasad, Professor, Department of CSE
6.	Dr E Vijaya Lakshmi, Professor, Department of ECE
7.	Dr J Suresh Babu, Professor, Department of MCA
8.	Mrs. N Shanti Kumari, Assistant Professor, Department of EEE
9.	Mrs. G V Naga Mani, Associate Professor , Department of MECH
10.	Mrs. Y Naga Veni , Assistant Professor, Department of FED
11.	Mr.V V Anoop Kumar Reddy, (Alumni Representative) Probationary Officer, APGB, Nellore
12.	Mr. G Guru Rishi Yadav (Student)
13.	Mr. P.Sateesh Kumar (Industrialist/Employer) Executive Manager,, Kalpataru Gobal Alloys Pvt Ltd Chillakuru, Nellore
14.	Dr. Ch Hanumantha Rao (External Expert) Professor, Dept of Civil, K L Deemed to be University, Vijayawada
15.	Dr. Ayathu Sreelakshmi Govt. Lecturer in GDC (Parent)
16.	Dr.P Penchalaiah , Professor, IQAC Coordinator



The meeting started on a welcome note by Principal & Chairperson IQAC , NEC Nellore Dr G Srinivasulu and followed by IQAC Coordinator activities report.

Welcome Note:

- The Principal welcomed all participants and expressed gratitude for their attendance to 12th IQAC meeting.
- Acknowledged the collaborative efforts of faculty, staff, and students.
- Emphasized the significance of the IQAC meeting as a platform for reflection and continuous improvement.

Item No 1:	Action taken report of previous minutes Dated 20.08.2022
	<p><u>More MNC Companies to the Campus:</u></p> <p>The placement cell actively engaged with industry partners, and efforts were made to invite more multinational companies to the campus.</p> <p>The progress in this regard will be presented for further discussion in the upcoming meeting.</p> <p><u>ISO Certification for Energy, Environment, and Green Audit:</u></p> <p>A dedicated team was formed to initiate the process of obtaining ISO certification for energy, environment, and green practices.</p> <p>The certification process completed and presented the ISO certifications received for the areas for Energy, Environment, and Green Audit.</p> <p><u>AQAR 2021-22 Speed-Up:</u></p> <p>AQAR for the academic year 2021-22 was expedited and Coordinator presented the AQAR submission status (AQAR Reviewed List) in the NAAC portal, which is awaiting acceptance from NAAC team.</p> <p><u>Beautification of Website:</u></p> <p>A web development team was formed to work on the beautification of the institution's website.</p> <p>The team conducted a thorough analysis of the current website, identified design enhancements.</p> <p>The progress in this regard will be presented for further discussion in the upcoming meeting.</p> <p>The Chairperson, IQAC appealed the members to approve the minutes of previous meeting and necessary action taken which were approved with applause.</p>

Item No 2:	Activities Report and IQAC Report Presentation
	<p>The IQAC Coordinator presented the activities report, providing an overview of the initiatives and accomplishments.</p> <p>Key points from the IQAC report were highlighted,</p> <p>Training the students on Coding Platforms</p> <p>Efforts for improving quality placements,</p> <p>More concentrate on Personal Counseling and including areas of improvement and future plans.</p>
Item No 3:	NBA Team Visit
	<p>The principal Stressed the importance of NBA accreditation in ensuring the highest standards of quality and relevance in engineering education. Further discussion happened on :</p> <ul style="list-style-type: none"> • NBA Team Visit and Time lines for verification for CSE, EEE, and ECE programs. • Acknowledged and applauded the dedication and hard work of faculty, students, and staff for readiness for facing NBA Team.
Item No 4:	APP Report
	<p>The Coordinator provided an overview of the objectives, execution, and outcomes.</p> <p>Presented the Activity Point Program (APP) report, detailing the activities undertaken during the specified period.</p>
Item No 5:	AQAR 2022-23 Preparedness
	<p>The IQAC Coordinator outlined the preparedness for the Annual Quality Assurance Report (AQAR) for the academic year 2022-23.</p> <p>Members discussed data collection, analysis methodologies, and the timeline for submission.</p> <p>A plan was established to ensure timely and accurate completion of the AQAR.</p>
Item No 6	Academic Calendar for 2023-24
	<p>The proposed academic calendar for the year 2023-24 was presented.</p> <p>Members provided input on key dates, holidays, and scheduling considerations.</p> <p>The calendar was approved with minor adjustments, ensuring alignment with academic and administrative requirements.</p>
Item No 7:	Other points discussed

	<ul style="list-style-type: none">• Feedback On Teaching and Learning analysis report for Odd semester• Course End Surveys• Departmental Advisory Committee (DAdC)• Programme Assessment Committee (PAC)
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Points Adjourned to Next meeting.

- Website
- Placements

Suggestions Received From Members

- PO attainment Process has to be initiated. (from Dr. Ayathu Sreelakshmi)
- Posting of CIE in CAT. (from Dr. Ayathu Sreelakshmi)
- Conduct workshop on AI role in Teaching and Content Preparation. (from Dr. Ch Hanumantha Rao)
- Proposal for establishing standards Club (from Mr. P.Sateesh Kumar)
- Alumni in Career Guidance along with Industry Persons. (Mr.V V Anoop Kumar Reddy)
- Changes to APP Score considerations (from Mr. G Guru Rishi Yadav)

Closing Remarks:

The Chair acknowledged the active participation of members in the discussions. Emphasized the importance of collaboration and commitment to achieving the institution's goals. Thanked all members for their valuable contributions.


Chair Person-IQAC

**Principal
Narayana Engineering College (Autonomous)
Nellore-524004.**