



EXAMINATION BRANCH

Application for Grievance in Internal Exams

Name of the Student:

Date:

H. T. No.

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Nature of the Grievance :

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Grievance No: IE-20__ /

Address:

Mobile No.:

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____Year B.Tech / M.Tech / MBA / MCA ____ Semester

Description of Grievance:

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Signature of the Student

Status of Grievance:

S.no	Date	Status

Corrective Action Taken : _____

Date of Grievance Reddresal : _____

S.No	Nature of the Grievance
1	Name Correction (Student Father & Mother).
2	Mobile number correction/ Updation.
3	Internal marks Correction.
4	Discrepancy in Internal Marks
5	Credits Problem.
6	Attendance Problem (Detention & Condonation).
7	Grievance on Question papers.
8	Grievance on Evaluation.
9	Distribution & Verification of Answer Scripts.
10	Lab Internal marks correction.
11	Seminar Internal marks correction.
12	Project Internal marks correction.
13	Mismatch of Electives.
14	Examination Time related Issues
15	Miscellaneous.



NARAYANA ENGINEERING COLLEGE::NELLORE

Permanently affiliated to JNTUA, Ananthapuramu
(Accredited by NAAC with "A+" Grade)



EXAMINATION BRANCH Application for Grievance in External Exams

Name of the Student:

Date:

H. T. No.

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Nature of the Grievance :

Grievance No: EE-20__ /

Address:

Mobile No.:

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____Year B.Tech / M.Tech / MBA / MCA ____ Semester

Description of Grievance:

Signature of the Student

Status of Grievance:

S.no	Date	Status

Corrective Action Taken : _____

Date of Grievance Reddresal : _____

Exam Section i/c

PRINCIPAL

S.No	Nature of the Grievance
1	Recounting
2	Challenge of Evaluation
3	Photo copy of answer script
4	Name correction in hall ticket
5	Name correction in marks memo/PC/CMM/OD
6	Discrepancy in results Theory/Practical
7	Credits problem
8	Grievance on question paper
9	Transcripts related issues
10	Migration related issues
11	Student malpractice
12	Exam Registration issues
13	Electives deviation issues
14	Percentage Changes issues
15	Examination Time Related Issues
16	Miscellaneous