

DEPARTMENT OF CIVIL ENGINEERING

S.No	Name of the Faculty	Designation	Administrative Responsibilities
1	K VENKATALAKSHMI	Assoc.Professor&HOD	<ol style="list-style-type: none"> 1. Academic calendar 2. Academics (Syllabus, rules and regulations, Curriculum delivery) 3. Course Files/Lesson Plan Verification /Minutes of Meeting 4. General Maintenance 5. Labs(Development, Maintenance,Records) Software Packages 6. Monthly report
2	SYED MUSHTAQ AHAMED	Asst.Professor& A HOD	<ol style="list-style-type: none"> 1. Alumni/Souvenir 2. Bridge Course, Remedial Classes, Remedial Coaching 3. Budget 4. Discipline Committee/Dress Code 5. Fee Collections and Dues 6. IQAC 7. Moodle 8. MOUs/Linkages 9. R & D 10. Slow Learners 11. Sports 12. Student Centric Learning Methods 13. Term - work

3	D PAVANKUMAR	Asst.Professor	<ol style="list-style-type: none"> 1. Exams-Internal, External/Results analysis/Examination Grievances 2. FB on Curriculum 3. ICT Maintenance 4. Industry Institute Interaction Cell (IIIC)/Industrial Visits 5. Internships 6. Library/ Dept.library /E-Resources 7. News letter/ Web site 8. Placements and Training 9. Time-Table & Academic Monitoring 10. Assignment tests 11. CCD
4	G TAMIL ANBAN	Asst.Professor	<ol style="list-style-type: none"> 1. Advanced Learners 2. Career Guidance Cell/GATE/GRE/TOFEL 3. Cells & Committees 4. HV & E Cell 5. GB Meetings 6. Innovation and Incubation Cell/ Entrepreneur Development cell 7. NSS/YMCA/Extracurricular Activities 8. Professional Society Activities 9. Student Association Activities 10. Students- External Participation
5	I BHUVANA REKHA	Asst.Professor	<ol style="list-style-type: none"> 1. Best Practices 2. Certificate Courses/Add-On Courses, Value added Courses, Guest Lectures 3. Hobby Clubs 4. OBE Coordinator 5. Projects 6. Student Counseling/ Mentor & Mentee 7. Tutorials 8. EVENTS/APP 9. VAC/CC 10. Class counselor

AUTONOMOUS

6	K SUNANDA	Asst.Professor	<ol style="list-style-type: none">1. Attendance2. Faculty development Programs3. Faculty-Participation(Seminars, FDP, Workshops, BOS, Academic council etc)4. Seminars /workshops/NLTS etc5. Women's Forum
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